## FREQUENTLY ASKED QUESTIONS ABOUT RELEASE OF INFORMATION

## Q. HOW DO I OBTAIN A COPY OF MY MEDICAL RECORD?

A. Come to the window at Medical Records on the main floor of Fox Army Health Center and fill out a DA 5006 to request a copy of your medical record. Please <u>allow 30 business days</u> for us to scan your record and copy it to a CD. You may indicate on the form if you would like us to mail the CD to you or if you want to pick it up once completed. Please leave a daytime number and we will contact you when the CD is ready.